**Swampscott Recreation Commission**

**April 30, 2015, Thursday; Swampscott High School**

*Minutes*

*Present:*

Danielle Strauss, Recreation Director

Mary Webster, At Large

Janell Cameron, Precinct 2

Joan Ferraro, Precinct 3

Lyudmila Sutherland, Precinct 4

Brian Sutherland, interested member

*Absent:*

Dawn Thompson, Precinct 6

Laura Spathanas, Selectmen Liaison

Katie Katzman, interested member

Meeting began and ran with a quorum.

* Minutes from 04/06/2015 were reviewed and approved
* Independence Day Festivities – Sunday, June 28th, 2015
  + Annual parade
  + Strawberry festival
  + Various events and activities at Town Hall Lawn
  + Races cancelled for this year on July 4th, 2015
  + Janell will report on the preparations and the help needed at next meeting
* Creative Black Tie Event at Fisherman’s Beach 08/29/2015 –tentative time for 5pm
  + Planning updates and ideas for the event were discussed
    - Mary reported on the cost of the tent, tables and linens.
    - It was considered that the tent would be too expensive for the event, and instead four smaller tents can be set up on the four corners of the beach; thus, setting the perimeter of the event. The smaller tents used for this event are the same tents that are used for the Farmer’s Market on Sundays. The tents can house the band and food tables.
    - Joan discussed the food vendor and possible cost of $10 per person. Joan will contact food vendor for more information.
    - Yacht Club will be in charge of bar and will get the bar proceeds
    - Will need to obtain décor for the event and the bathrooms. Consider Tiki torches that can be placed between the four tents to also hold up the ribbon that would demarcate the perimeter of the event.
    - Will need to apply for 1 day liquor license
    - Will need police detail for the event ~$300-$400
    - Consider cutoff of 200 people for the event
    - Will need to start advertising the event soon.
* Summer Concert Series
  + Reviewed budget and planning ideas
    - Will plan for rain dates for the all the concerts in order to avoid indoor concerts due to weather.
* Next Meeting will be held on June 1, 2015 at Town Hall.

Meeting was adjourned.

Minutes by Lyuda Sutherland